

Date April 1, 2020
To All BCFS Site Managers
From David Fagen, DPA & Executive Director, Safety, Health & Environment
Subject Contractor Safety Protocols

PLEASE SHARE WITH ALL CONTRACTORS, TECHNICIANS AND VISITORS
IMMEDIATELY UPON THEIR ARRIVAL TO A BC FERRIES SITE

The following rules apply to everyone working on a BC Ferries Services (BCFS) vessel, terminal or other worksite during the COVID-19 health emergency:

- Anyone who is experiencing COVID-19 flu-like symptoms such as a sore throat, fever, sneezing, or coughing shall not be permitted to enter a BCFS vessel, terminal or other worksite. Call 811 if in doubt
- Anyone who has been out of the country must have self-isolated for 14 days prior to entering any BCFS worksite
- All contractors, technicians and visitors must sign-in prior to commencing work at a BCFS worksite
- All contractors, technicians and visitors must follow the current contractor site safety orientation/briefing protocols in coordination with the BCFS representative whom initiated the work request prior to commencing work at BCFS
- All contractors must wash and/or sanitize their hands frequently and in accordance with the guidelines established by the Provincial Health Officer: <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/prevention>
- Everyone must follow the **Provincial Health Officer's physical distancing** guidelines at all times to ensure two meters distance is kept between workers
- In the event 2 or more contractors, technicians or visitors are unable to maintain 2 meters physical distance requirements to complete a task, they will ensure appropriate Personal Protective Equipment (PPE) is being used including eye protection, N95 masks and gloves to ensure minimal physical contact
- All shared tools and equipment used must be regularly sanitized before, during and after use and prior to leaving a BCFS worksite
- Everyone must ensure they have their own PPE and ensure their PPE is not shared with anyone. BCFS will not be loaning PPE to contractors, technicians or visitors until further notice
- Commencing work or visiting a BCFS worksite after receipt of this guidance is an acknowledgement that you will comply



David Fagen,
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